

CYCLE OF MEETINGS – 2024

Meetings scheduled so as to avoid school holidays for formal meetings where possible and week of the Royal Welsh Show (22 – 25 July) and Royal Welsh Winter Fair (25 - 26 Nov).

COUNCIL – 6 MEETINGS [meets at 10.00 am on Tuesdays]

To be scheduled to meet business needs of the Council

30 Jan – needs to meet before end Jan to approve the final budget and Council Tax Reduction Scheme

27 Feb – needs to meet before the end of Feb to approve Council Tax levels

14 May – Annual Council [Election of Chair and Vice Chair]

9 July

10 Sept

12 Nov

COUNCIL WORKSHOP – MONTHLY [meets at 2.00 pm on Tuesdays]

To be scheduled to meet monthly (4/5 weeks between meetings)

9 Jan

6 Feb

12 March

9 April

7 May

11 June

16 July

3 Sept

1 Oct

5 Nov

10 Dec

CABINET – MONTHLY [meets at 10.00 am on Tuesdays]

Where possible to be scheduled near the end of the month with 4/5 weeks between meetings.

23 Jan – to schedule a week later would clash with Council who need to meet before end of Jan to approve the final budget and Council Tax Reduction Scheme

20 Feb – to schedule a week later would clash with Council who need to meet before the end of Feb to approve Council Tax Levels

19 March – brought forward a week to avoid Easter Holidays (25 March – 5 April)

23 April

21 May – brought forward a week to avoid half term week (27 – 31 May)

25 June

30 July – falls within the school holiday period (22 July – 31 August), to schedule one week earlier would still fall within school holidays and week of the Royal Welsh Show

24 Sept

22 Oct – brought forward a week to avoid half term week (28 Oct – 1 Nov)

19 Nov – brought forward a week to avoid Royal Welsh Winter Fair (25 – 26 Nov)

17 Dec – brought forward a week due to Christmas period

CABINET BRIEFINGS – MONTHLY [meets at 1.00 pm on Mondays between Cabinet meetings to complement the cycle of Cabinet meetings]

8 Jan

5 Feb

4 March

8 April

3 May (Friday) as Mon 6 May bank holiday; to schedule a week later would leave only one week between Cabinet Briefing and Cabinet.

3 June

8 July

2 Sept

7 Oct

4 Nov

2 Dec

PLANNING COMMITTEE – MONTHLY [meets at 9.30 am on Wednesdays]

17 Jan

21 Feb

20 March

17 April

22 May

19 June

17 July – a week later would clash with Governance & Audit Committee who need to meet 24 July to sign off the statement of accounts and also falls in school holidays and Royal Welsh Show week

4 Sept – there are 7 weeks between Planning Committee meetings in July (17 July) and September (4 September) due to the August recess

9 Oct

6 Nov

11 Dec

GOVERNANCE AND AUDIT COMMITTEE – 7 MEETINGS A YEAR [usually meets at 9.30 am on Wednesdays]

The draft statement of accounts need to be prepared by 30 June 2024 and then considered by G&AC in a timely manner taking into account committee lead in times. The statement of accounts need to be signed off by 30 September 2024 and therefore G&AC need to meet beforehand and as close as possible to that date.

31 Jan – need to meet late Jan due to Treasury Management report timescale

6 March

24 April

12 June

24 July – in school holiday time/Royal Welsh show week but G&AC need to consider the draft statement of accounts (prepared by 30 June) in a timely manner taking into account committee lead in times

25 September – need to meet late September to consider the statement of accounts before final sign off by 30 September and as close to that date as possible

20 November

SCRUTINY COMMITTEES – [meets 7 times a year at 10.00 am on Thursdays]

Performance Scrutiny – needs to consider school exams end of Sept/beginning Oct and end of Jan/beginning of Feb

25 Jan

7 March

18 April

6 June

18 July – last Thursday in the month before the school holidays

26 Sept

28 Nov

Communities Scrutiny Committee

1 Feb

14 March

9 May

27 June

5 Sept

24 Oct

12 Dec

Partnerships Scrutiny Committee

8 Feb

21 March

16 May

4 July

12 Sept

7 Nov

19 Dec

Scrutiny Chairs and Vice Chairs Group (usually meet 6 times a year)

Mon 29 Jan (2pm), Mon 18 Mar (2pm), Fri 17 May (10am), Mon 1 July (2pm), Mon 16 Sept (2pm), Mon 25 Nov (2pm)

Conwy and Denbighshire Public Services Board Joint Overview and Scrutiny Committee – currently meet twice a year (March & October on Friday)

15 March

18 Oct

LICENSING COMMITTEE [meets quarterly at 9.30 am]

5 March (Tue)

5 June (Wed)

11 Sept (Wed)

4 Dec (Wed)

STANDARDS COMMITTEE [meets quarterly at 10.00 am on Fridays]

1 March

7 June

13 Sept

6 Dec

DEMOCRATIC SERVICES – meets twice a year at 10.00 am on Fridays

22 March

20 Sept

JOINT CONSULTATIVE COMMITTEE FOR HEALTH & SAFETY AND EMPLOYEE RELATIONS – meets quarterly (days to suit avoiding Fridays)

7 Feb (2pm Wed)

8 May (2pm Wed)

10 July (2pm Wed)

13 Nov (2pm Wed)

SACRE – meets at 10 am once in each school term (3 times a year) on different days in the same academic year

22 February (Thur)

26 June (Wed)

15 October (Tue)

WELSH LANGUAGE STEERING COMMITTEE – meets 3 times a year

8 Mar (Fri)

2 July (Tue)

21 Nov (Thur)

CORPORATE PARENTING FORUM – meets quarterly at 10 am on Fridays

12 Jan

19 April

5 July

4 Oct

ASSET MANAGEMENT GROUP

Meets at least 6 times a year at such venues, dates and times as determined by the group – tends to meet every other month on a Thursday

11 Jan

29 Feb (no suitable dates in March)

1 May (Wed) due to PCC Elections on 2 May

25 July

19 Sept

14 Nov

AONB Joint Committee – set by the Board and included in the schedule –

(2024 proposed dates)

Fri 12 April (DCC host), Fri 21 June (WCBC host), and Fri 15 Nov (FCC to host)

AONB Partnership Dates – set by the Board and included in the schedule

(2024 proposed dates)

Fri 15 March, Fri 7 June, Fri 18 Oct

PUBLIC SERVICE BOARD – set by the Board up to March 2024

Wed 24 Jan 2.30pm (workshop/informal meeting for PSB members only)

Wed 13 March 2pm

CONWY & DENBIGHSHIRE JOINT ADOPTION PANEL – set by the Panel

2024 dates will not be set until July 2023 and will be included in the schedule when available

FOSTERING PANEL – set by the Panel

24 Jan, 28 Feb, 20 Mar, 24 Apr, 15 May, 26 Jun, 17 July, 28 Aug, 25 Sept, 23 Oct, 20 Nov, 18 Dec

STRATEGIC EQUALITY AND DIVERSITY GROUP – meet quarterly with a preference for 10am on Wednesdays

24 Jan

10 April

3 July

16 Oct

**STRATEGIC GOVERNANCE BOARD FOR DENBIGHSHIRE LEISURE LIMITED –
meet quarterly – mid/late Feb, May, Sept and Nov**

28 Feb

15 May

18 Sept

27 Nov

CAPITAL SCRUTINY GROUP – meet every other month from Jan

26 Jan

27 Mar

30 May

31 July

27 Sept

29 Nov

MEMBER AREA GROUPS (MAG) –

Meet every other month (leaving two months over the August recess so MAGs meeting in June will next meet in Sept and MAGs meeting July will next meet in Oct).

DEE VALLEY MAG

Meet on a Monday at 2.00 p.m. every other month

22 Jan, 25 March, 13 May, 15 July, 14 Oct, 16 Dec

DENBIGH MAG

Meet any day between Tue – Fri at 2.00 p.m. (usually Tue) every other month

16 Jan, 26 Mar, 28 May, 23 July, 8 Oct, 3 Dec

ELWY MAG

Meet on Thurs at 9.30 a.m. every other month

18 Jan, 28 March, 23 May, 11 July, 3 Oct, 5 Dec

PRESTATYN

Meet on Tue at 6.00 p.m. every other month

13 Feb, 16 April, 18 June, 17 Sept, 26 Nov

RHYL

Meet on Mon at 2.00 pm every other month

26 Feb, 29 April, 24 June, 30 Sept, 18 Nov

RUTHIN

Meet on Mon at 2.00 pm every other month

19 Feb, 22 April, 17 June, 9 Sept, 11 Nov